

## Update on Mid-Term Reporting and Progress Communications

Tuesday, October 6, 2020

Dear Parents/Guardians,

This school year has brought many changes with enhanced health and safety protocols, as well as teaching and learning in the classroom. I am writing to update you on recent directions relating to report cards in our new quadmester model. At Eastdale C.V.I. we want to ensure that parents/guardians have access to information on their children's progress in courses.

As we approach the middle of our first quadmester, a decision has been made to provide all students with a **mid-term progress update** to communicate learning and achievement that can be accessed via the Parent Portal (see attached instructions for accessing the parent portal). Beginning **Friday, October 23, 2020** parents/guardians will be able to access current grades via the Parent Portal that provides both an overall mark, as well as Learning Skills and Work Habits. No formal mid-term report card will be issued at this time. A Final Provincial Report Card will be issued following the end of the first quadmester on **Thursday, November 26th**.

Given current health guidelines we will not be holding traditional parent/guardian-teacher conferences as we have in the past. Instead, during the week of **Tuesday, October 13<sup>th</sup> – Friday, October 16<sup>th</sup>** teachers will be available at different times to connect directly with parents to have conversations about student progress during the first quadmester.

This year, you will be able to schedule your Parent-Teacher Interviews online. If you wish to schedule a meeting with any of your child's teachers, please follow the instructions printed further down the page.

You will be able to **schedule appointments starting October 9<sup>th</sup> at 10 AM.**

### Instructions

1. Go to the Eastdale scheduling webpage at <https://ecvi.parentinterview.com>
2. Enter the Parent Code (printed below) and click "Sign In"  
**Please make a note of your Confirmation #**
3. Fill in your contact information and click "Continue to Make Appointments"
4. Click on the name of a teacher with whom you wish to schedule an appointment
5. Click on "Available" for a time at which you wish to meet to have your meeting
6. Repeat Steps 4 and 5 until you have scheduled all the teachers you wish to meet
7. Click on "My Schedule" (top left of the page)
8. Print out, email or copy down your schedule and bring it with you

**The Parent Code for this term was given via email**  
**Contact [eastdaleciv@ddsb](mailto:eastdaleciv@ddsb) if need help**  
**Do not share this code with anyone outside your school community**

Should you wish to delete an appointment you have made, click on "Delete" beside the meeting you wish to have removed from your schedule.

If you misplace your schedule, you may use your Confirmation # to retrieve your schedule from the website at any time. If you need help using the service, please email [support@parentinterview.com](mailto:support@parentinterview.com)

If you do not have access to the internet at home or in the workplace, please call parentInterview toll-free at 1-866-810-0076, and someone will be happy to make your appointments with you.

If the dates and times provided by your child's teacher cannot work with your schedule, please reach out to your child's teacher to arrange a convenient time for both of you to connect.

Please note that at your schedule appointment, you will potentially be receiving a call from a blocked number as teachers may be using their private phones to make these calls. Not all calls will be made from the school line.

We hope that both the mid-term progress update as well as the opportunity to connect with your child's teacher during the middle of the quadmester will provide you with the necessary information to support your child and help to achieve their goals.

Sincerely,

Michelle Monk

Principal

Eastdale C.V.I.